

Job Title: Maple Ridge Historical Society – Museum Assistant (Jr)

The Maple Ridge Museum and Community Archives is a small community museum. During the summer it sponsors several community events and offers historical interpretation onsite. We are seeking responsible and enthusiastic students to fill unique summer positions. The Museum Assistant will work directly with the museums object and archives collections as well as assisting with special events and public open hours.

Tasks and responsibilities:

- Object collection inventory
- Assist with summer heritage program
- Display planning and implementation
- Archival digitization
- Other activities as required

Position Requirements:

- Must be between the ages of 16 and 30.
- Must have been a full-time student in 2016/17 and be returning to full time studies in 2017/18
- Have a demonstrated interest in History, Community Heritage, Archives, Archaeology or related discipline.

The Maple Ridge Historical Society is an equal opportunity employer

Wage: \$14.50 per hour

Hours: 35 hours per week

9am to 4pm

Days: Wednesday to Sunday

Start Date: June 25th 2017

CLOSING DATE: June 9th, 2017 by 4 pm

Respond with cover letter and resume to
Museum Curator
mrmuseum@gmail.com