

Family History Artifact Record

Inventory # _____ Date _____	
Insert Image	Insert Item Description

Physical Description	
Condition	
Conservation Notes	
Form/Extent	
Value	
Related material	
Contact	
Disposal/Distribution	

Creator Biographical Notes:

Custodial History:

Descriptive Note:

Citation:

Notes:

Contact	Information relating to owner
Storage location	Where it is now
Disposal/Distribution	Instructions regarding future ownership and access
Extent	Note how many pieces, pages, volumes, boxes, DVDs
Form	Textural, photograph, drawing/print, sound recording, video/film recording, map, architectural, electronic
Related material	Other items associated with this item
Value	Purchase price or appraisal value and date

